



**CYCLE 1
NAAC Accreditation 2023**

CONSTITUTION OF GOVERNING BODY AND COMMITTEES DURING THE LAST FIVE YEARS

Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BOARD OF GOVERNORS
&
ADVISORY BOARD



SAFFRONY INSTITUTE OF TECHNOLOGY

S.P.B. PATEL ENGINEERING COLLEGE

Date: 02nd December, 2023

List of members of Board of Governors of S.P.B. Patel Engineering College

Sr. No.	Name of Member	Position
1.	Shri Priyesh Dalal	Chairman
2.	Dr. Harshvadan Patel	Member Secretary
3.	Prof. M. A. Patel	Member
4.	Shri Manishbhai Sanghani	Member
5.	Shri Chetanbhai Vaghasia	Member
6.	Shri Rohitbhai Prajapati	Member
7.	Shri Dipeshbhai Gangar	Member
8.	Regional Officer (CRC)	Ex-Officio Member
9.	Nominee of the Affiliating University (Gujarat Technological University)	Member
10.	Director of Technical Education, Gandhinagar	Ex-Officio Member
11.	An Industrialist/Technologist/Educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council	Member
12.	An Industrialist/Technologist/Educationist from the Region to be nominated by the State Government	Member
13.	Shri Deepakbhai Dadia	Member
14.	Shri Vanrajbhai Jhala	Member
15.	Shri Anand Chordia	Member
16.	Shri Sudhir Dave	Member

AFFILIATED TO GUJARAT TECHNOLOGICAL UNIVERSITY (YEAR 2008)
APPROVED BY ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (AICTE) (YEAR 2006)


Chairman



SAFFRONY INSTITUTE OF TECHNOLOGY

S.P.B. PATEL ENGINEERING COLLEGE

Date: 01st December, 2022

List of members of Board of Governors of S.P.B. Patel Engineering College

Sr. No.	Name of Member	Position
1.	Shri Priyesh Dalal	Chairman
2.	Dr. Narshi Sherasia	Member Secretary
3.	Prof. M. A. Patel	Member
4.	Shri Manishbhai Sanghani	Member
5.	Shri Chetanbhai Vaghasia	Member
6.	Shri Rohitbhai Prajapati	Member
7.	Shri Dipeshbhai Gangar	Member
8.	Regional Officer (CRC)	Ex-Officio Member
9.	Nominee of the Affiliating University (Gujarat Technological University)	Member
10.	Director of Technical Education, Gandhinagar	Ex-Officio Member
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12.	An Industrialist/Technologist/Educationist from the Region to be nominated by the State Government	Member
13.	Shri Deepakbhai Dadia	Member
14.	Shri Vanrajbhai Jhala	Member
15.	Shri Anand Chordia	Member
16.	Shri Sudhir Dave	Member

AFFILIATED TO GUJARAT TECHNOLOGICAL UNIVERSITY (YEAR 2008)
APPROVED BY ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (AICTE) (YEAR 2006)


Chairman



SAFFRONY INSTITUTE OF TECHNOLOGY

S.P.B. PATEL ENGINEERING COLLEGE

Date: 01st December, 2021

List of members of Board of Governors of S.P.B. Patel Engineering College

Sr. No.	Name of Member	Position
1.	Shri Priyesh Dalal	Chairman
2.	Dr. Narshi Sherasia	Member Secretary
3.	Prof. M. A. Patel	Member
4.	Shri Manishbhai Sanghani	Member
5.	Shri Chetanbhai Vaghasia	Member
6.	Shri Shubhangbhai Trivedi	Member
7.	Shri Rohitbhai Prajapati	Member
8.	Shri Dipeshbhai Gangar	Member
9.	Regional Officer (CRC)	Ex-Officio Member
10.	Nominee of the Affiliating University (Gujarat Technological University)	Member
11.	Director of Technical Education, Gandhinagar	Ex-Officio Member
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14.	Shri Deepakbhai Dadia	Member
15.	Shri Vanrajbhai Jhala	Member
16.	Shri Anand Chordia	Member
17.	Shri Sudhir Dave	Member

AFFILIATED TO GUJARAT TECHNOLOGICAL UNIVERSITY (YEAR 2008)
APPROVED BY ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (AICTE) (YEAR 2006)


Chairman



SAFFRONY INSTITUTE OF TECHNOLOGY

S.P.B. PATEL ENGINEERING COLLEGE

Date: 05th December, 2020

List of members of Board of Governors of S.P.B. Patel Engineering College

Sr. No.	Name of Member	Position
1.	Shri Priyesh Dalal	Chairman
2.	Dr. Narshi Sherasia	Member Secretary
3.	Prof. M. A. Patel	Member
4.	Shri Manishbhai Sanghani	Member
5.	Shri Chetanbhai Vaghasia	Member
6.	Shri Shubhangbhai Trivedi	Member
7.	Shri Rohitbhai Prajapati	Member
8.	Shri Dipeshbhai Gangar	Member
9.	Regional Officer (CRC)	Ex-Officio Member
10.	Nominee of the Affiliating University (Gujarat Technological University)	Member
11.	Director of Technical Education, Gandhinagar	Ex-Officio Member
12.	An Industrialist/Technologist/Educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council	Member
13.	An Industrialist/Technologist/Educationist from the Region to be nominated by the State Government	Member
14.	Dr. M. N. Patel	Member
15.	Shri H. N. Hingu	Member
16.	Shri Deepakbhai Dadia	Member
17.	Shri Vanrajbhai Jhala	Member
18.	Shri Anand Chordia	Member
19.	Shri Sudhir Dave	Member

AFFILIATED TO GUJARAT TECHNOLOGICAL UNIVERSITY (YEAR 2008)
APPROVED BY ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (AICTE) (YEAR 2006)


Chairman



SAFFRONY INSTITUTE OF TECHNOLOGY

S.P.B. PATEL ENGINEERING COLLEGE

Date: 13th June, 2019

List of members of Board of Governors of S.P.B. Patel Engineering College

Sr. No.	Name of Member	Position
1.	Shri Priyesh Dalal	Chairman
2.	Dr. Narshi Sherasia	Member Secretary
3.	Prof. M. A. Patel	Member
4.	Shri Manishbhai Sanghani	Member
5.	Shri Chetanbhai Vaghasia	Member
6.	Shri Shubhangbhai Trivedi	Member
7.	Shri Rohitbhai Prajapati	Member
8.	Shri Dipeshbhai Gangar	Member
9.	Regional Officer (CRC)	Ex-Officio Member
10.	Nominee of the Affiliating University (Gujarat Technological University)	Member
11.	Director of Technical Education, Gandhinagar	Ex-Officio Member
12.	An Industrialist/Technologist/Educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council	Member
13.	An Industrialist/Technologist/Educationist from the Region to be nominated by the State Government	Member
14.	Dr. M. N. Patel	Member
15.	Shri H. N. Hingu	Member
16.	Shri Deepakbhai Dadia	Member
17.	Shri Vanrajbhai Jhala	Member
18.	Shri Anand Chordia	Member
19.	Shri Sudhir Dave	Member

AFFILIATED TO GUJARAT TECHNOLOGICAL UNIVERSITY (YEAR 2008)
APPROVED BY ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (AICTE) (YEAR 2006)


Chairman



SAFFRONY INSTITUTE OF TECHNOLOGY

S.P.B. PATEL ENGINEERING COLLEGE

Date: 15th June, 2018

List of members of Board of Governors of S.P.B. Patel Engineering College

Sr. No.	Name of Member	Position
1.	Shri Priyesh Dalal	Chairman
2.	Prof. Chitralkha Nahar	Member Secretary
3.	Prof. M. A. Patel	Member
4.	Shri Manishbhai Sanghani	Member
5.	Shri Chetanbhai Vaghasia	Member
6.	Shri Shubhangbhai Trivedi	Member
7.	Shri Rohitbhai Prajapati	Member
8.	Shri Dipeshbhai Gangar	Member
9.	Regional Officer (CRC)	Ex-Officio Member
10.	Nominee of the Affiliating University (Gujarat Technological University)	Member
11.	Director of Technical Education, Gandhinagar	Ex-Officio Member
12.	An Industrialist/Technologist/Educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council	Member
13.	An Industrialist/Technologist/Educationist from the Region to be nominated by the State Government	Member
14.	Dr. M. N. Patel	Member
15.	Shri H. N. Hingu	Member
16.	Shri Vanrajbhai Jhala	Member
17.	Shri Deepakbhai Dadia	Member
18.	Shri Anand Chordia	Member
19.	Shri Sudhir Dave	Member

AFFILIATED TO GUJARAT TECHNOLOGICAL UNIVERSITY (YEAR 2008)
APPROVED BY ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (AICTE) (YEAR 2006)


Chairman



SAFFRONY INSTITUTE OF TECHNOLOGY

S.P.B. PATEL ENGINEERING COLLEGE

Date: 19th December, 2016

List of members of Board of Governors of S.P.B. Patel Engineering College

Sr. No.	Name of Member	Position
1.	Shri Priyesh Dalal	Chairman
2.	Dr. A. P. Vyas	Member Secretary
3.	Prof. M. A. Patel	Member
4.	Shri Manishbhai Sanghani	Member
5.	Shri Chetanbhai Vaghasia	Member
6.	Shri Shubhangbhai Trivedi	Member
7.	Shri Rohitbhai Prajapati	Member
8.	Shri Dipeshbhai Gangar	Member
9.	Shri Ashishbhai H. Soni	Member
10.	Regional Officer (CRC)	Ex-Officio Member
11.	Nominee of the Affiliating University (Gujarat Technological University)	Member
12.	Director of Technical Education, Gandhinagar	Ex-Officio Member
13.	An Industrialist/Technologist/Educationist from the Region to be nominated by the concerned Regional Committee as nominee of the Council	Member
14.	An Industrialist/Technologist/Educationist from the Region to be nominated by the State Government	Member
15.	Dr. M. N. Patel	Member
16.	Shri H. N. Hingu	Member
17.	Shri Deepakbhai Dadia	Member
18.	Shri Vanrajbhai Jhala	Member
19.	Shri Anand Chordia	Member
20.	Shri Sudhir Dave	Member

AFFILIATED TO GUJARAT TECHNOLOGICAL UNIVERSITY (YEAR 2008)
APPROVED BY ALL INDIA COUNCIL FOR TECHNICAL EDUCATION (AICTE) (YEAR 2006)


Chairman

BOG
MOM

Saffrony Institute of Technology

S.P.B. Patel Engineering College

Minutes of the Board of Governors and Advisory Meeting

A meeting of the Board of Governors and Advisory was held on December 14, 2022 (Wednesday) at the BoardRoom, S.P.B. Patel Engineering College, Saffrony Institute of Technology, Mehsana at 10.00 am wherein below mentioned members remained present and the following points were discussed:

BOG Members Present:

Shri Priyeshbhai Dalal	Shri Vanrajbhai Jhala	Shri Manishbhai Sanghani
Dr. Narshi Sherasia	Shri Anand Chordia	Shri Sudhir Dave
Shri Dipakbhai Dadia	Shri Dipeshbhai Gangar	Dr. Gulab Bambhaniya (Invitee)
Shri Chetanbhai Vaghasia	Prof. M. A. Patel	Shri Vishal Makadia (Invitee)
Shri Dipen Gandhi (Invitee)	Shri Kushal Amin (Invitee)	

BOG Members could not attend the meeting:

Shri Rohitbhai Prajapati	Director-DTE, Gandhinagar	Nominee of the GTU
State Government nominee	Council nominee	Regional Officer (CRC)

Advisory Members Present:

Shri Priyeshbhai Dalal	Shri Kamal Dabawala	Shri Dipan Shah
Shri Anand Pandya	Shri Bharat Jain	Dr. Narshi Sherasia
Prof. M. A. Patel	Dr. Laxman Patel	Prof. Chitrlekha Nahar
Shri Bimal Trivedi	Dr. Shailesh Patel	Prof. Akshay Kansara
Prof. Ramprakash Inani	Prof. Dharmendra Kandoi	Prof. Mehul Patel
Shri Dipen Gandhi (Invitee)	Dr. Gulab Bambhaniya (Invitee)	Shri Vishal Makadia (Invitee)
Shri Kushal Amin (Invitee)		

Advisory Members who could not attend the meeting:

Shri Ishwarbhai Patel	Dr. Jashavant Patel	
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The following points were discussed in the meeting:

1. Shri. Priyeshbhai Dalal, Chairman – BoG, Advisory Committee and Managing Trustee of Saffrony Institute of Technology, introduced new members to the board and welcomed all members present.
2. Dr. Narshi Sherasia delivered a comprehensive report on the Degree and Diploma programs at S.P.B. Patel Engineering College. The report encompassed an overview of admissions, academic achievements, as well as co-curricular and extracurricular activities. It also detailed the methodologies behind these achievements and outlined future plans.
3. The members congratulated Prof. Chitralekha Nahar and the students for the Consultancy Project with Tripcon Engineering Pvt. Ltd. on real-time implementation of 'Power press automation to increase productivity'. It was a proud moment that our Team MindHawks ranked 2nd amongst the top 5 winners (and first as a student team as other teams were from startups) out of 90+ national-level shortlisted teams in the NSG Digirakshak Hackathon 2022.
4. The members congratulated Team Hexasquad_Saffronites for their victory in the Grand Finale of Smart India Hackathon 2022 at IIT BHU which is a testament to the team's talent, hard work, and innovative spirit. It brings pride and recognition to both the team and their institution, showcasing their capabilities on a national platform and inspiring others to pursue excellence in innovation and problem-solving.
5. The members applauded the institute for its consistent performance, consistently ranking among the top 10 institutes in the University exams for nearly every semester. Additionally, they expressed appreciation for the students who were among the top 10 students at the University level.
6. A member highlighted the role of sports in improving physical health and academic performance through better focus and time management. It was suggested that apart from the annual sports festival named 'Udaan', the institute should reserve some sports slots for students during the week or allow them to play on working Saturdays on the institute playgrounds.
7. The members recommended holding sessions on mobile addiction and social media use among students. They emphasized the importance of addressing these issues to improve concentration and mental health. The idea is to educate students on the benefits of responsible use. These sessions aim to foster healthier digital habits.
8. It was updated by a member that aligned with the institute's vision of social responsibility and commitment to inclusivity, each year the institute empowers thousands of underprivileged students of various districts of Gujarat by equipping them with essential skills and knowledge through specialized sessions focused on enhancing focus, time management, and exploring career paths.
9. It was discussed that the Reading-Writing Club, a non-technical extracurricular activity, plays a vital role in fostering creativity, critical thinking, and communication skills among students.




However, due to the COVID-19 pandemic and associated restrictions, many extracurricular activities, including club meetings and events, were suspended. Now the club will be reinstated.

10. The members deliberated on the significance of Massive Open Online Courses (MOOCs) as valuable supplementary learning avenues for students. It was unanimously decided to promote faculty engagement with MOOCs by encouraging them to undertake at least one course per semester. Additionally, students will be encouraged to enroll in MOOCs pertinent to their academic pursuits. In an effort to incentivize faculty participation, the institute will reimburse the cost of the MOOC upon successful completion of the course and submission of the certificate.
11. A member highlighted the importance of the Entrepreneurship Cell (E-cell) for engineering students and suggested establishing an E-cell in collaboration with IIT Bombay, outlining its mission, goals, and organizational structure. The aim of the E-cell should be to establish mentorship programs to connect student entrepreneurs with experienced mentors and provide guidance, networking opportunities, and access to resources.
12. In response to the need for improved accessibility to vital information, the members suggested developing a dedicated mobile application for students. This application would serve as a centralized platform for students to access essential information such as attendance records, examination results, and important forms.
13. The Board of Governance has instructed the Registrar to conduct a thorough assessment of faculty recruitment procedures to ensure alignment with the standards set forth by GTU and AICTE.
14. The members expressed a desire to enrich students' technical acumen by advocating for the creation of additional clubs, with a focus on establishing a coding club. This initiative seeks to furnish students with ample opportunities to augment their technical proficiencies through hands-on learning experiences and collaborative endeavors.
15. The integration of industrial visits into the academic curriculum was discussed, highlighting the institution's commitment to offering students comprehensive and practical learning opportunities. Industrial visits provide students with exposure to real-world industry environments, practices, and professionals, fostering their holistic development, career readiness, and academic success. The board emphasized the importance of incorporating at least one industrial visit for students each semester, demonstrating the institution's dedication to preparing students for successful careers and lifelong learning in their respective fields.
16. During the meeting, there was a strong emphasis placed on the organization of a seminar focused on life lessons for students. It was suggested that the Saffrony Institute of Technology collaborate with the esteemed Ahmedabad Management Association (AMA) to host this event.



17. The BOG proposes a comprehensive array of strategies: marketing, outreach, scholarships, program enhancement, streamlined admissions, student support, alumni engagement, diversity initiatives, and feedback mechanisms, all aimed at effectively boosting admissions.

The meeting concluded with a vote of thanks to the chairperson for facilitating productive discussions.


Managing Trustee

(Shri Priyeshbhai P. Dalal)

Saffrony Institute of Technology

S.P.B. Patel Engineering College

Minutes of the Board of Governors and Advisory Meeting

Online Meeting of the Board of Governors and Advisory was held on December 16, 2021 (Thursday) at 10.00 am wherein below mentioned members remained present and the following points were discussed:

BOG Members Present:

Shri Priyeshbhai Dalal	Shri Vanrajbhai Jhala	Shri Manishbhai Sanghani
Dr. Narshi Sherasia	Shri Anand Chordia	Shri Sudhir Dave
Shri Dipakbhai Dadia	Prof. M. A. Patel	Dr. Gulab Bambhaniya (Invitee)
Shri Chetanbhai Vaghasia	Shri Rohitbhai Prajapati	Shri Vishal Makadia (Invitee)
Shri Dipen Gandhi (Invitee)	Shri Kushal Amin (Invitee)	

BOG Members could not attend the meeting:

Shri Shubhangbhai Trivedi	Shri Dipeshbhai Gangar	Nominee of the GTU
State Government nominee	Director-DTE, Gandhinagar	Regional Officer (CRC)
Council nominee		

Advisory Members Present:

Shri Priyeshbhai Dalal	Shri Bharat Jain	Shri Dipan Shah
Shri Anand Pandya	Dr. Laxman Patel	Dr. Narshi Sherasia
Prof. M. A. Patel	Prof. Avani Dedhia	Shri Ishwarbhai Patel
Shri Bimal Trivedi	Dr. Shailesh Patel	Prof. Chitrallekha Nahar
Prof. Ramprakash Inani	Prof. Dharmendra Kandoi	Prof. Akshay Kansara
Shri Dipen Gandhi (Invitee)	Dr. Gulab Bambhaniya (Invitee)	Prof. Mehul Patel
Shri Kushal Amin (Invitee)	Shri Vishal Makadia (Invitee)	Dr. Jashavant Patel

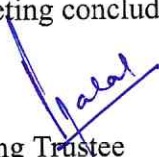
Advisory Members who could not attend the meeting:

Shri Shubhangbhai Trivedi	Shri Kamal Dabawala	
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The following points were discussed in the meeting:

1. Shri. Priyeshbhai Dalal, Chairman – BoG, Advisory Committee and Managing Trustee of Saffrony Institute of Technology, introduced new members to the board and welcomed all members present.
2. Dr. Narshi Sherasia at S.P.B. Patel Engineering College delivered a comprehensive report on the Degree & Diploma programs.
3. The members present expressed their deep sorrow on the tragedies of COVID-19 and the demise of people associated with technical education including our faculty member Prof. Kamlesh Samadhiya, and prayed for eternal peace to their departed souls and strength to their family and friends to bear these unexpected tragedies.
4. Amidst the pandemic situation, it's recommended to conduct online workshops and adopt Google Classroom for seamless academic delivery. Additionally, employing Kami software for online midterm assessments and paper checking ensures efficiency and safety in the evaluation process.
5. As we transition towards the new normal, it's essential to maintain the utilization of tools such as Google Classroom and online meeting sessions, which faculty members have acquired. Continuously leveraging these resources ensures ongoing benefits for student progress and enhances the effectiveness of academic delivery.
6. It is to inform us that we have applied for the closure of programs in Electrical, Electronics and Communication, and Automobile branches due to very low enrollment. Furthermore, we propose increasing intake in Computer Degree from 60 to 120. Additionally, we intend to apply to start a Computer Engineering branch in Diploma and reduce intake in Automobiles from 60 to 30.
7. The BOG recommends a range of strategies including marketing, outreach, scholarships, program enhancement, streamlined admissions, student support, alumni engagement, diversity initiatives, and feedback mechanisms to effectively boost admissions.
8. The Board of Governance has instructed the Registrar to conduct a thorough assessment of faculty recruitment procedures to ensure alignment with the standards set forth by GTU and AICTE.

The meeting concluded with a vote of thanks to the chairperson for facilitating productive discussions.


Managing Trustee

(Shri Priyeshbhai P. Dalal)

Saffrony Institute of Technology

S.P.B. Patel Engineering College

Minutes of the Board of Governors and Advisory Meeting

Online Meeting of the Board of Governors and Advisory was held on December 19, 2020 (Saturday) at 10.00 am wherein below mentioned members remained present and the following points were discussed:

BOG Members Present:

Shri Priyeshbhai Dalal	Shri Vanrajbhai Jhala	Shri Manishbhai Sanghani
Dr. Narshi Sherasia	Shri Anand Chordia	Shri Sudhir Dave
Shri Dipakbhai Dadia	Prof. M. A. Patel	Shri Shubhangbhai Trivedi
Dr. M. N. Patel	Shri H. N. Hingu	Dr. Gulab Bambhaniya (Invitee)
Shri Rohitbhai Prajapati	Shri Dipeshbhai Gangar	Shri Vishal Makadia (Invitee)
Shri Dipen Gandhi (Invitee)	Shri Kushal Amin (Invitee)	

BOG Members could not attend the meeting:

Shri Chetanbhai Vaghasia	Regional Officer (CRC)	Nominee of the GTU
Director-DTE, Gandhinagar	Council nominee	State Government nominee

Advisory Members Present:

Shri Priyeshbhai Dalal	Shri Kamal Dabawala	Dr. Narshi Sherasia
Shri Anand Pandya	Shri Bharat Jain	Prof. Chitralekha Nahar
Prof. M. A. Patel	Shri Shubhangbhai Trivedi	Prof. Akshay Kansara
Shri Ishwarbhai Patel	Dr. Shailesh Patel	Prof. Rajat Mishra
Shri Bimal Trivedi	Prof. Dharmendra Kandoi	Dr. Jashavant Patel
Prof. Mehul Patel	Dr. Gulab Bambhaniya (Invitee)	Shri Vishal Makadia (Invitee)
Prof. Ramprakash Inani	Shri Kushal Amin (Invitee)	Shri Dipen Gandhi (Invitee)

Advisory Members who could not attend the meeting:

Shri Dipan Shah	Dr. Laxman Patel	
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The following points were discussed in the meeting:

1. Shri. Priyeshbhai Dalal, Chairman – BoG, Advisory Committee and Managing Trustee of Saffrony Institute of Technology, welcomed all members present.
2. Dr. Narshi Sherasia at S.P.B. Patel Engineering College delivered a comprehensive report on the Degree & Diploma programs.
3. In response to the nationwide lockdown prompted by the COVID-19 outbreak, members proposed a transition to online academic activities, given the suspension of physical academic engagements. Following AICTE guidelines, the college is mandated to commence online academic sessions starting from September 1, 2020, for existing students, including the facilitation of laboratory classes through virtual platforms.
4. Amid the current pandemic, members proposed organizing online webinars and training sessions for students to enhance the academic activities of the Institute. Details of all planned and executed activities should be presented to the board for review. The board granted authorization to the Principal to make decisions regarding such events until the situation stabilizes. Additionally, the board recommended increasing the frequency of these events.
5. Dr. Parthiv Malde, MD conducted a concise COVID-19 session, addressing transmission, symptoms, prevention (masking, hand hygiene), vaccination significance, variant updates, treatments, and public health adherence. Attendees engaged in Q&A, empowering informed choices for health and safety amidst the pandemic's challenges.
6. It was suggested that, in response to the challenging circumstances posed by the pandemic, practical sessions at the institute be recorded and distributed to students. This initiative was undertaken to ensure that students could continue their learning uninterrupted, despite the limitations on in-person education. These recordings were carefully curated to provide students with valuable educational content, thereby ensuring their academic progress during this period of uncertainty.
7. In response to the current pandemic, it is recommended that cultural fusion events and alumni meets be continued through online platforms. This approach ensures that despite the challenges posed by the pandemic, these significant gatherings can still take place, fostering a sense of unity and engagement among the Institute's stakeholders.
8. The members recommended that all family members of the Institute's staff prioritize caution and adhere diligently to precautionary measures amidst the prevailing pandemic conditions. Additionally, they underscored the importance of providing support to our employees by facilitating access to necessary medical assistance.
9. Members emphasized timely salary disbursement as per the regular practice even during the pandemic, acknowledging its vital role in meeting individuals' daily needs and addressing potential medical emergencies, underscoring organizational responsibility and welfare.



10. It was decided to reduce the number of seats in the bachelor's programs for Electrical, Electronics and Communication (EC), and Automobile branches due to low enrollment. Consequently, master's programs will also be closed as a result of the decline in enrollment.
11. The Board of Governance has instructed the Registrar to conduct a thorough assessment of faculty recruitment procedures to ensure alignment with the standards set forth by GTU and AICTE.
12. The BOG proposes varied strategies—marketing, outreach, scholarships, program enhancement, streamlined admissions, student support, alumni engagement, diversity initiatives, and feedback mechanisms—to effectively boost admissions during the pandemic.

The meeting concluded with a vote of thanks to the chairperson for facilitating productive discussions.


Managing Trustee

(Shri Priyeshbhai P. Dalal)

Saffrony Institute of Technology

S.P.B. Patel Engineering College

Minutes of the Board of Governors and Advisory Meeting

Meeting of Board of Governors and of Advisory was held on June 28, 2019 (Friday) at the Board Room, S.P.B. Patel Engineering College, Saffrony Institute of Technology, Mehsana from 10.00 am onwards wherein below mentioned members remained present and following points were discussed:

BOG Members Present:

Shri Priyeshbhai Dalal	Shri Vanrajbhai Jhala	Shri Manishbhai Sanghani
Dr. Narshi Sherasia	Shri Anand Chordia	Shri Sudhir Dave
Shri Dipakbhai Dadia	Prof. M. A. Patel	Shri Vishal Makadia (Invitee)
Shri Dipen Gandhi (Invitee)	Shri Kushal Amin (Invitee)	Dr. Gulab Bambhaniya (Invitee)

BOG Members could not attend the meeting:

Shri Chetanbhai Vaghasia	Shri Dipeshbhai Gangar	Nominee of the GTU
Shri Rohitbhai Prajapati	Director-DTE, Gandhinagar	Regional Officer (CRC)
State Government nominee	Council nominee	Dr. M. N. Patel
Shri H. N. Hingu	Shri Shubhangbhai Trivedi	

Advisory Members Present:

Shri Priyeshbhai Dalal	Shri Kamal Dabawala	Prof. Akshay Kansara
Shri Bimal Trivedi	Shri Dipan Shah	Prof. Chitralekha Nahar
Shri Anand Pandya	Shri Bharat Jain	Prof. M. A. Patel
Dr. Shailesh Patel	Dr. Narshi Sherasia	Dr. Laxman Patel
Prof. Mehul Patel	Prof. Malay Bhatt	Prof. Ramprakash Inani
Prof. Rajat Mishra	Shri Kushal Amin (Invitee)	Prof. Kanu Patel
Prof. Amrut Patel	Shri Dipen Gandhi (Invitee)	Shri Akash Mehta (Invitee)
Dr. Gulab Bambhaniya (Invitee)	Shri Vishal Makadia (Invitee)	

Advisory Members who could not attend the meeting:

Shri Ishwarbhai Patel	Dr. Jashavant Patel	Shri Shubhangbhai Trivedi
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The following points were discussed in the meeting:


1. Shri Priyeshbhai Dalal, Chairman of the Board of Governors, Advisory Committee, and Managing Trustee of Saffrony Institute of Technology, acquainted the board with newly appointed members and extended a warm welcome to all present Board of Governors members.
2. Dr. Narshi Sherasia presented the report of Degree & Diploma programmes of S.P.B. Patel Engineering College. The report comprised the overall scenario of admissions, achievements as a whole in academics, co-curricular and extracurricular activities and future plans.
3. The members appreciated the efforts by the faculty members for the development of students. They congratulated for the various achievements like - All India Rank One in 1st Stage of DD ROBOCON - 2019, Saffrony's BAJA Team Ranked 12th in India out of 83 teams & Ranked 1st in Gujarat - 2019 SAEINDIA BAJA event held at IIT Ropar, Saffrony's Aero Design Team, 'BLUE HAWK' is Ranked 12th in India out of 82 teams & Ranked 2nd in Gujarat - 2019 SAEINDIA AeroDesign event held at SRM University, Chennai, getting 8th Rank in Smart India Hackathon and Mr. Malay Modh and Mr. Abhishek Bhamra for winning the World robotic championship organized by All India Council for Robotics & Automation (AICRA).
4. The members commended the annual National Seminar initiative. In 2019, the seminar focused on 'Applications of Radioisotopes and Radiation Technology in Agriculture, Healthcare, and Industries.' Over 25 scientists from prestigious organizations such as BARC, BRIT, AERB, DAE, and IPR participated, delivering sessions to approximately 670 participants and volunteers.
5. The Board of Governance has instructed the Registrar to conduct a thorough assessment of faculty recruitment procedures to ensure alignment with the standards set forth by GTU and AICTE.
6. One of the members acknowledged that the change in the evaluation system with two mid sem exams and other academic reforms have shown a fruit as the institute's academic ranking has come in top 10 institutes which was earlier very far in the list. They also congratulated two of our gold medalist students Ms. Hima Soni and Mr. Maulik Patel.
7. The members emphasized the critical importance of internships in shaping students' academic and professional trajectories. Internships serve as bridges between classroom learning and real-world application, providing students with invaluable hands-on experience in their chosen fields. As part of the meeting's discussions, a proposal was put forth to further strengthen the institute's internship programs. The proposal includes initiatives to increase the number of internship opportunities available to students, forge partnerships with leading companies and organizations, and provide additional support and guidance to students throughout their internship experiences.



8. During discussions, a member proposed introducing subject orientation sessions, before the starting of teaching, encompassing historical context, employment prospects, and technical and non-technical skill development within each discipline. This initiative aims to enhance teaching relevance and student engagement by providing a comprehensive understanding of subjects. By contextualizing learning within historical frameworks and showcasing real-world applications, students gain deeper insights and motivation. Moreover, emphasizing skill development equips students for future career challenges while fostering a more dynamic learning environment. This approach aims to make teaching more interactive and relatable, enriching students' educational experiences.
9. The decision was made to initiate an in-house Faculty Development Program (FDP) titled 'Let's Create Magic in the Classroom!' The program is designed to cater to both new faculty members and existing staff, aiming to enhance their teaching skills and pedagogical approaches. Through this program, faculty members will have the opportunity to explore innovative teaching methods, instructional strategies, and classroom management techniques. Additionally, the FDP will focus on fostering a dynamic and engaging learning environment that promotes active student participation and academic excellence. By investing in faculty development, the institute aims to empower educators with the tools and knowledge necessary to inspire and motivate students effectively.
10. During discussions, it was emphasized that students should leverage the Design Engineering course by GTU, as it holds the potential to significantly broaden their vision. This approach can lead to the development of high-quality projects, prototypes, and impactful research endeavors. By integrating principles of design thinking and engineering, students are encouraged to approach challenges with creativity and innovation, ultimately enhancing their problem-solving skills and contributing to advancements in various fields.
11. It was decided to encourage faculty members to conduct training sessions for industry professionals in both technical and non-technical skills. This initiative fosters a symbiotic relationship between academia and industry, enriching both sectors with valuable knowledge exchange. Through such sessions, faculty members not only contribute to the professional development of industry personnel but also gain insights into current industry trends and practices. Ultimately, this collaboration enhances the relevance of academic programs and strengthens the employability of students by aligning curriculum with industry needs.
12. BOG proposes diverse strategies: marketing, outreach, scholarships, program enhancement, streamlined admissions, student support, alumni engagement, diversity initiatives, and feedback mechanisms to boost admissions effectively.
13. The members proposed enhancing student engagement and event ownership by encouraging active participation in volunteering across various institute programs. Involvement in these activities empowers students to develop essential skills such as resource and data management,

effective communication, and responsibility. By taking ownership of events, students gain practical experience and contribute to the dynamic and inclusive campus community. This approach not only enriches their educational journey but also prepares them for future leadership roles and professional success.

The meeting concluded with a vote of thanks to the chairperson for facilitating productive discussions.


Managing Trustee

(Shri Priyeshbhai P. Dalal)

Saffrony Institute of Technology

S.P.B. Patel Engineering College

Minutes of the Board of Governors and Advisory Meeting

A meeting of the Board of Governors and Advisory was held on June 30, 2018 (Saturday) at the Conference Hall, Business Park, Trimandir, Adalaj, Ahmedabad-Gandhinagar Highway, Ahmedabad at 10.30 am wherein below mentioned members remained present and the following points were discussed:

BOG Members Present:

Shri Priyeshbhai Dalal	Shri Vanrajbhai Jhala	Shri Manishbhai Sanghani
Shri Shubhangbhai Trivedi	Shri H. N. Hingu	Prof. Chitralekha Nahar
Dr. M. N. Patel	Shri Dipakbhai Dadia	Prof. M. A. Patel
Shri Anand Chordia	Shri Sudhir Dave	Shri Kushal Amin (Invitee)
Dr. Gulab Bambhaniya (Invitee)	Shri Dipen Gandhi (Invitee)	Shri Akash Mehta (Invitee)
Shri Vishal Makadia (Invitee)		

BOG Members could not attend the meeting:

Shri Chetanbhai Vaghasia	Shri Dipeshbhai Gangar	Nominee of the GTU
Shri Rohitbhai Prajapati	Director-DTE, Gandhinagar	Regional Officer (CRC)
State Government nominee	Council nominee	

Advisory Members Present:

Shri Priyeshbhai Dalal	Shri Kamal Dabawala	Shri Ishwarbhai Patel
Shri Shubhangbhai Trivedi	Shri Dipan Shah	Prof. Chitralekha Nahar
Shri Anand Pandya	Shri Bharat Jain	Prof. M. A. Patel
Dr. Shailesh Patel	Dr. Narshi Sherasia	Prof. Kanu Patel
Prof. Mehul Patel	Prof. Malay Bhatt	Prof. Ramprakash Inani
Prof. Amrutbhai Patel	Shri Kushal Amin (Invitee)	Dr. Gulab Bambhaniya (Invitee)
Shri Vishal Makadia (Invitee)	Shri Dipen Gandhi (Invitee)	Shri Akash Mehta (Invitee)

Advisory Members who could not attend the meeting:

Shri Malav Mehta	Prof. Akshay Kansara	Dr. Jashavant Patel
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The following points were discussed in the meeting:

1. Shri. Priyeshbhai Dalal, Chairman – BoG, Advisory Committee and Managing Trustee of Saffrony Institute of Technology, introduced new members to the board and welcomed all BoG members present.
2. **Dr. Narshi Sherasia** presented the report on Degree & Diploma programmes of S.P.B. Patel Engineering College. The report comprised the overall scenario of admissions, achievements as a whole in academics, and other related activities.
3. The members expressed their appreciation, noting that the institute's vision is firmly established and a renewed energy is evident, which they hope will endure in the future. They were pleased with the achievements and presentations, offering comments and suggestions. The significant progress, including achieving the first rank in the university examination of Winter 2017 in one of GTU's five zones, and being listed among the top 10 institutes by GTU, was acknowledged with satisfaction. Furthermore, the members celebrated the accolade of the Dronacharya Award bestowed upon Prof. Chitralekha Nahar.
4. During the BoG meeting, there was a strong emphasis on the importance of improving the quality of teaching staff. It was recommended that teachers conduct interactive and engaging classes assertively, actively moving around the classroom during lectures. While technical expertise is essential, proficiency in presentation skills was highlighted as equally vital. Suggestions were made to incorporate efforts to enhance teachers' presentation abilities into Faculty Development Programs (FDPs), aiming to create effective and dynamic classroom environments.
5. A member suggested leveraging the Swayam portal for digital learning initiatives. Additionally, it was proposed that educators receive training in educational technologies such as Google Classroom to enhance their digital teaching capabilities. These measures aim to facilitate a seamless transition towards digital education and improve the quality of online learning experiences for both teachers and students.
6. A strong recommendation emphasized the strategic utilization of social media platforms for promotional purposes, aiming to effectively communicate the institute's diverse activities to students and parents. By leveraging social media channels, the institute can enhance its visibility and engagement within the community, ensuring that stakeholders remain informed about ongoing initiatives, events, and achievements. This proactive approach not only fosters transparency but also facilitates greater participation and support from students and parents, ultimately enriching the overall educational experience and promoting a vibrant campus culture.
7. It was emphasized that the importance of equipping students with a comprehensive skill set beyond technical expertise, emphasizing the cultivation of soft and behavioral skills is critical. In addition to mastering technical knowledge, students should receive training in communication, leadership, teamwork, and emotional intelligence to excel in diverse



professional environments. By nurturing these skills, students can ascend to higher levels in the industry hierarchy, effectively leading teams, fostering innovation, and driving organizational success. This holistic approach ensures that students are well-rounded and prepared to thrive in dynamic and competitive work environments, maximizing their potential for career advancement and leadership roles.

8. It was shared & discussed that to have Industry learning to bridge the gap between industry and academia the institute invites Dr. Jotwani for his expertise in computer networks, the Internet of Things, Machine Learning, Artificial Intelligence, etc.
9. The Board of Governance has instructed the Registrar to conduct a thorough assessment of faculty recruitment procedures to ensure alignment with the standards set forth by GTU and AICTE.
10. There was a suggestion regarding implementing diagnostic tests for students, which would be integrated into the Professional and Life Skill Development (PLSD) course. These diagnostic assessments aim to evaluate students' existing skills, strengths, and areas for improvement across various domains such as communication, critical thinking, problem-solving, and interpersonal skills. By incorporating diagnostic tests into the PLSD curriculum, the institute can tailor the course content and activities to address specific needs and enhance the overall development and readiness of students for future endeavors.
11. It was recommended to initiate industry visits for students starting from their second year of study. This proposal aims to provide students with early exposure to real-world industrial environments, practices, and processes. By facilitating these visits early in their academic journey, students can gain practical insights into their field of study, understand industry requirements, and begin to bridge the gap between theoretical learning and practical application. This experience not only enhances their understanding but also helps them make informed decisions about their career paths and areas of interest within their respective industries.
12. There was a recommendation emphasizing the importance of having well-defined process documents within the institute. The goal is to ensure that the operations and functions of the institute are not solely dependent on individual personnel, but rather driven by established systems that operate seamlessly, akin to an auto-pilot mode. This approach aims to enhance efficiency, consistency, and reliability across various processes and activities within the institute, leading to smoother operations and better outcomes. It was decided that Mr. Bimal Trivedi would contribute and spare time for developing such a system.
13. Establishing a seamless connection between alumni, seniors, and juniors across disciplines naturally cultivates a robust network conducive to multidisciplinary projects. This interconnectedness enriches students' academic experiences and extends to their professional lives, fostering collaboration and innovation. By leveraging this network, students gain valuable insights, mentorship, and opportunities to apply diverse skill sets, preparing them for success in a dynamic and interdisciplinary workforce.

14. The BOG proposes a range of strategies for effective admissions boosting: marketing, outreach, scholarships, program enhancement, streamlined admissions, student support, alumni engagement, diversity initiatives, and feedback mechanisms, aiming for comprehensive improvement..

The meeting concluded with a vote of thanks to the chairperson for facilitating productive discussions.


Managing Trustee

(Shri Priyeshbhai P. Dalal)

Saffrony Institute of Technology

S.P.B. Patel Engineering College

Minutes of the Board of Governors and Advisory Meeting

The meeting of the Board of Governors and Advisory was held on January 02, 2017 (Monday) at the Conference Hall, Business Park, Trimandir, Adalaj, Ahmedabad-Gandhinagar Highway, Ahmedabad at 10.30 am wherein below mentioned members remained present and following points were discussed:

BOG Members Present:

Shri Priyeshbhai Dalal	Shri Vanrajbhai Jhala	Shri Manishbhai Sanghani
Shri Shubhangbhai Trivedi	Shri H. N. Hingu	Dr. A. P. Vyas
Dr. M. N. Patel	Shri Dipakbhai Dadia	Prof. M. A. Patel
Shri Anand Chordia	Shri Sudhir Dave	Shri Jigneshbhai Shah (Invitee)
Shri Akash Mehta (Invitee)		

BOG Members could not attend the meeting:

Shri Chetanbhai V. Vaghasia	Shri Ashishbhai H. Soni	Nominee of the GTU
Shri Rohitbhai G. Prajapati	Director-DTE, Gandhinagar	Regional Officer (CRC)
Shri Dipeshbhai N. Gangar	Council nominee	State Government nominee

Advisory Members Present:

Shri Priyeshbhai Dalal	Shri Kamal Dabawala	Shri Akshay Kansara
Shri Shubhangbhai Trivedi	Shri Malav Mehta	Prof. Shailesh Patel
Dr. Amishkumar Vyas	Shri Anand Pandya	Prof. Ramprakash Inani
Prof. Mahendrabhai Patel	Prof. Rajat Mishra	Prof. Amrutbhai Patel
Shri Bharat Jain	Prof. Chitralkha Nahar	Prof. Mehul Patel
Shri Dipan Shah	Prof. Kanubhai Patel	Shri Akash Mehta (Invitee)
Shri Jigneshbhai Shah (Invitee)	Prof. Malay Bhatt	

Advisory Members who could not attend the meeting:

Dr. K Kotecha	Dr. Rahul Dubey	Shri Sachin Sehgal
Shri Ishwarbhai Patel	Shri Ronak Soni	

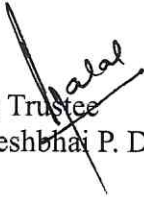
The following points were discussed in the meeting:

1. Shri. Priyeshbhai Dalal, Chairman-BoG and Managing Trustee of Saffrony Institute of Technology, introduced new members to the board and welcomed all BoG members present.
2. Dr. A. P. Vyas presented the annual report for the degree and diploma programmes of S. P. B. Patel Engineering College. The report comprised the overall scenario of admissions, achievements as a whole in academics, co-curricular and extracurricular activities, and future plans.
3. The Board was happy with the all-round progress of the institute and congratulated the institute for various achievements. It was put forward that the institute must create a brand name in the field of engineering education and activities for the same may be planned out. Institute activities can be well informed to the parents of prospective students by various means like SMSs, Emails, etc.
4. According to the World Economic Forum's report on the 'Future of Jobs', individuals will need a diverse set of skills including people management, cross-functional expertise, project management, and technical proficiency. The institute aims to prepare students accordingly. To integrate these essential skills, the suggestion was made to introduce a program called FLY (Find the Leader in You), modeled after IIT Gandhinagar's initiative. Additionally, it was proposed to establish a mechanism for recognizing students' skill development beyond academic performance, through certificates highlighting improvement in various areas. The members agreed to create a bespoke course titled 'Professional and Life Skill Development (PLSD)' to address these needs.
5. A recommendation was made for the institute to enhance its engagement with industry professionals by inviting them to review students' projects. Additionally, it was suggested to establish a structured project mechanism spanning from idea generation to prototype development. This initiative aims to provide students with valuable industry insights, foster collaborative learning, and ensure the practical relevance and quality of their projects.
6. It was emphasized that the pursuit of quality education for all students remains paramount. Consequently, the institute reaffirms its commitment to upholding ethics, maintaining a strict discipline approach, and enforcing attendance policies without compromise. This unwavering dedication ensures a conducive learning environment conducive to academic excellence and personal growth.
7. It was informed about the promotional activities carried out by the institute and also future plans in that direction: Mega Online Quiz Competition- "Mehsana Mastermind-2016" organized by the institute and the response was excellent from the students and schools. Short Video messages will be made viral via social media and other means. JEE coaching classes were conducted and GUJCET classes are planned for next year. It was observed that students are more exam-oriented and hence, they are not much interested in other activities at the school level.
8. The Programme Educational Outcome (PEOs), Program Specific Outcome (PSO), and Department wise Visions and Missions were discussed and finalized.
9. The Board of Governors has resolved that the institute shall extend financial assistance to faculty members for participating in seminars/workshops.



10. Designing a comprehensive e-governance framework tailored to administration needs, complaint handling, financial oversight, student services, and examination management is essential for optimizing benefits for both students and the institution.
11. The proposal of implementing two mid-semester exams, each carrying a weightage of 70 marks, in every semester was approved. This initiative aims to better prepare students for the GTU end-semester examination by providing additional opportunities for assessment and feedback. By introducing two mid-semester exams, students can regularly evaluate their understanding of course material, identify areas for improvement, and enhance their exam readiness. This structured approach to assessment promotes continuous learning and helps students perform more effectively in their final examinations.
12. The rest of the members had also shown their satisfaction with the pace of progress of both the programmes offered under the institute and also the activities carried out. They also agreed upon the future plan.
13. The BOG puts forth a multifaceted approach to bolster admissions effectively, encompassing marketing, outreach, scholarships, program enhancement, streamlined admissions, student support, alumni engagement, diversity initiatives, and feedback mechanisms, ensuring a comprehensive and impactful strategy.
14. The Board of Governance has instructed the Registrar to conduct a thorough assessment of faculty recruitment procedures to ensure alignment with the standards set forth by GTU and AICTE.
15. Dr. A P Vyas presented a vote of thanks to the board members.

The meeting ended with a vote of thanks to the chair.


Managing Trustee
(Shri Priyeshbhai P. Dalal)